

**MINUTES OF THE 641ST PARISH COUNCIL MEETING HELD IN TOFT PEOPLES' HALL
ON MONDAY 7TH JUNE 2010**

**PRESENT: Councillors P Hercus (Chairman); J Betson; E Dolman; and M Yeadon.
District Councillor Tumi Hawkins, County Councillor Fiona Whelan and two members
of the public in attendance.**

Item	Content	Action
1.	<p>APOLOGIES</p> <ul style="list-style-type: none"> • Apologies for absence were received from Councillor McCarten. 	
2.	<ul style="list-style-type: none"> • MINUTES OF LAST MEETING AND ACTIONS OUTSTANDING Copies of the minutes of the meeting held on May 10th 2010 had been circulated prior to the meeting. It was RESOLVED that these were a correct record and they were duly signed by the Chairman. Clerk's note: Councillor Dolman mentioned that Item 12 of the minutes of the annual parish meeting contained an error and that the word "altering" required amendment to "alerting". 	
3.	<p>OPEN SESSION</p> <ul style="list-style-type: none"> • The Chairman proposed that the meeting adjourn to hear representations from members of the public and it was RESOLVED to adjourn • Mrs Coppin remarked on the dangerous state of the pavement outside the Tai Yuen restaurant. The Council heard that this had been reported by several residents and by the County Councillor. An accident resulting in injury had also been reported by the victim, who had tripped and fallen. She also suggested that a litter bin with a lid might prevent litter at the green, since larger birds were in the habit of climbing in and throwing out the takeaway papers when scavenging for food. There was some discussion about litter bin replacement being the responsibility of the District Council. In response to comments that the litter bin outside the Tai Yuen Restaurant was unsuitable for the purpose intended, the District Councillor agreed to take this up with the authority's Environmental Health Officer. The members of the public were thanked for their comments and it was RESOLVED to reconvene. 	
4.	<p>FEED BACK FROM CIRCULATION & CIRCULATION</p> <ul style="list-style-type: none"> • Councillor Betson mentioned under this item that he had received reports about inconsiderate parking in the access road to the car park off School Lane, which was causing an obstruction. The County Councillor suggested that the vehicle registration number should be reported to the police, in order that the driver might be contacted and asked to park elsewhere. 	
5.	<p>COUNTY & DISTRICT COUNCILLORS' REPORTS</p> <ul style="list-style-type: none"> • The County Councillor circulated a report, a copy of which was lodged with the Clerk. She referred to plans for a new route linking Addenbrookes Hospital to the M11 and plans to close the Day Care Centre in the village, since the current provider did not wish to renew a contract with the Cambridgeshire County Council at the end of its ten year term. She went on to say that there would be a public meeting in Madingley Village Hall to discuss road safety improvements necessary at the A1303, Madingley Rise. Finally she intimated that Government plans to designate schools with 	

	<p>outstanding Ofsted Reports as academies could result in the development of a secondary school at Cambourne.</p> <ul style="list-style-type: none"> The District Councillor referred to the newly launched "Community Pride" initiative, the closing date for nominations for which was 31st July 2010. She also spoke about a Centralisation & Localisation Bill likely to result in increased local powers for the determination of planning applications. A report of the District Councillor was circulated at the meeting and it was <p>RESOLVED to thank the District & County Councillors for their reports.</p>	
6.	<p>PLANNING</p> <ul style="list-style-type: none"> Members considered recommendations in respect of application reference 8278, a copy of which was placed before them at the meeting, for work on trees in a conservation area, at Manor Farmhouse, Toft, by Dr Heuch, Wrens Cottage, Charing Heath Road, Ashford, Kent. It was <p>RESOLVED to recommend approval, providing the work was carried out by an approved contractor.</p> <ul style="list-style-type: none"> Members were advised that permission had been granted for insertion of dormer window, 15 Mill Lane, Toft, application reference S/1937/09/F, by Mrs Jane Fraser and it was <p>RESOLVED to note this with thanks.</p> <ul style="list-style-type: none"> The Clerk gave a report on expected expenditure for the Parish Plan. An original budget of £3025 had been set and expenditure to date was £781. A further £1650 expenditure was predicted, leaving a contingency of around £600. It was therefore <p>RESOLVED to note this with thanks.</p> <ul style="list-style-type: none"> Councillors Betson & Hercus gave a report in respect of the proposals for affordable housing and car parking at Bennell Farm, following their attendance at a meeting in Comberton where the matter was discussed. A written report was lodged with the Clerk. The scheme was likely to meet a great deal of opposition, particularly from the planning authority, since such development on green belt land would require an alteration to adopted guidance in the Local Development Framework. The likelihood of increasing affordable housing availability locally was low, however, if the scheme was not allowed to progress. It was therefore <p>RESOLVED to note the report with thanks and await further news with interest.</p> <ul style="list-style-type: none"> Cllr Dolman advised of her intention to attend the Planning Forum on June 14th. She referred to the availability of the Parish Planning Pack on the District Council's website, which she considered a useful tool for Councillors considering planning applications. The District Councillor advised that Caldecote Parish Council used a tick list against which planning applications could be considered and offered to share practice with Toft. It was therefore <p>RESOLVED to look forward to receiving feedback from Cllr Dolman following the parish planning forum, attendance at which she was to confirm herself and further</p> <p>RESOLVED that the Clerk would contact the Caldecote Parish Clerk to enquire about sharing the planning ticklist.</p>	<p>KAC</p> <p>KAC</p>
7.	<p>FOOTPATHS</p>	

	<ul style="list-style-type: none"> • Cllr Dolman told the Council that she and Cllr McCarten planned a walk of the footpaths on order to familiarize themselves with the routes and any maintenance matters and it was <p>RESOLVED to note this with thanks.</p>	ED/JM
8.	<p>HIGHWAYS</p> <ul style="list-style-type: none"> • The Clerk reported that notification about road surface dressing had been received from Cambridgeshire County Council, due to start mid June on the B1046 and likely to last six weeks and it was <p>RESOLVED to note this for inclusion in the next issue of the “Calendar”.</p> <ul style="list-style-type: none"> • The Clerk reported that a complaint had been made to Cambridgeshire County Council about the dangerous state of the public footpath at the Chinese Restaurant, Mill Lane, Toft, by Mrs L Hollow and it was <p>RESOLVED to note this and look forward to seeing the pavement repaired at the earliest opportunity.</p> <ul style="list-style-type: none"> • The Council was asked to consider a strategy in connection with the installation of speed reduction measures to reduce the risk of accident for vehicles turning right to Mill Lane and into Brookside. It was agreed that improved signage would help reduce traffic speeds and <p>RESOLVED that the Clerk would arrange a site meeting involving Councillors and the Highways Officer to discuss issues further. It was also</p> <p>RESOLVED that the draft Parish Plan should be circulated to Members in order that they might familiarize themselves with the concerns of local residents in connection with road safety.</p>	<p>KAC</p> <p>KAC</p> <p>KAC</p>
9.	<p>VILLAGE MAINTENANCE</p> <ul style="list-style-type: none"> • Members considered surface water drainage, the state of Comberton Road ditches and other matters relating to flooding in the village. Cllr Dolman enquired about responsibility for clearance of litter from roadside ditches and referred to the fast food unit located at the lay-by on the B1046 as being the source of some considerable litter in the ditches on Comberton Road. It was therefore <p>RESOLVED to take up this matter with the Highways Officer at the planned meeting, together with the matter of grit for the grit bins.</p> <ul style="list-style-type: none"> • Cllr Dolman went on to tell the Councillors about surface water problems at Beldams Close, where residents had been advised that surfacing would contribute to a greater run-off of water onto the High Street, which in turn could cause problems in the winter and it was agreed that this matter might also be discussed with the Highways Officer. • Members considered the need for bird-proof litter bins at the Village Green and it was <p>RESOLVED that the matter would be taken up with South Cambs District Council.</p> <ul style="list-style-type: none"> • Members heard that there were two areas of littering in the village at the top of Miller’s Road and at the electricity sub station and it was <p>RESOLVED that this should be highlighted at the next Safer Neighbourhood Panel meeting, since littering was an offence and some support from local policing might be a deterrent.</p> <ul style="list-style-type: none"> • Councillor Yeadon suggested that the Bus Shelter needed repainting and it was <p>RESOLVED to consider a quotation at the next meeting.</p>	<p>ALL</p> <p>KAC</p> <p>ALL</p>

10.	TOFT PEOPLE'S HALL Cllr Betson had nothing to report.			
11.	FINANCE The Clerk presented the following cheques for signature:		KAC	
	Cheque No	Details		Amount
	1688	Robert Nicholson – Traffic Survey Clicker		£14.63
	1689	Staples – Unpaid VAT		£1.87
	1690	CGM – £235.00 - Verges Cutting April		£235.00
	1691	K Cameron - Clerk's Salary/Tax May		£153.80
	1692	PJ Whitehead – Grass Cutting		£140.00
	<ul style="list-style-type: none"> • There was no income and expenditure report. • The Clerk proposed that a meeting should take place to approve the final accounts of the Council for the year ended 31st March 2010 and it was RESOLVED to meet on 23 rd June at 7.00pm.			
12.	STANDING ORDERS & OTHER ADMINISTRATION <ul style="list-style-type: none"> • Councillors discussed the welcome pack contents and the means of distribution. It was RESOLVED that a reminder could be published in the Calendar for residents to advise their local Councillor if a new resident moved into the village and that a pack would be produced for Members consideration and information at the next meeting.		KAC	
13.	DATE AND AGENDA OF NEXT MEETING <ul style="list-style-type: none"> • Monday 5th July, 7.00pm, Toft People's Hall. 			